

North Dakota Board of Nursing Meeting Minutes – July 20-21, 2006

Call to Order: July 20, 2006 at 8:35 a.m. – Board office Conference Room, 919 S 7th Street, Ste 504, Bismarck ND.

Roll Call: Nine board members present as follows:

Claudia Dietrich, RN, President
JoAnn Sund, RN, Vice-President
Roxane Case, Public Member, Treasurer
Metta Schell, LPN
Julie Traynor, RN

Donna Hegle, RN
Renee Olson, LPN
Mary Tello-Pool, LPN
Nelson (Buzz) Benson, RN

Staff Present:

Constance Kalanek, RN, Executive Director
Patricia Hill, RN, Asst. Director for Practice & Discipline
Julie Schwan, Admin Services Coordinator (absent 7/21/06)

Karla Bitz, RN, Associate Director
Linda Shanta, RN, Associate Director for Education (absent 7/21/06)
Gail Rossman, present 7/21/06

Other observers present are indicated on the meeting roster.

MINUTES REFLECT ACTIVE AGENDA ITEMS THAT WERE REVIEWED AND DISCUSSED AT THE MEETING.

AGENDA ITEM	ACTION
New Board Member	Julie Traynor, RN from Devils Lake was appointed to the board and JoAnn Sund, RN, Fargo, was reappointed for terms through July 1, 2010.
Environmental Scan	<ul style="list-style-type: none"> Schell reported that their clinic has their first medical assistant student at the clinic. St Alexius received the designation of the first ANCC Magnet Hospital in ND. Shanta reported that a tournament that she and Kalanek golfed raised \$8000 for nursing scholarships. Tello-Pool indicated Burleigh County continues to work on pandemic planning.
1.1 Consent Agenda	<p><i>Discussion:</i> The board reviewed the consent agenda.</p> <p><i>Motion:</i> Schell, seconded by Olson: ADOPT THE CONSENT AGENDA AS DISTRIBUTED.</p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
1.2 Agenda	<p><i>Discussion:</i> The agenda was reviewed as distributed. Hill requested addition of a conference call appointment at 1:20 p.m. James Hood, NNAAP Applicant.</p> <p><i>Motion:</i> Olson, seconded by Hegle: ADOPT THE AGENDA AS REVISED WITH ADDITIONAL APPOINTMENT.</p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
1.3 Open Forum (9:00 a.m.) 7/20/06	<p>The following individuals addressed the Board during the Public Forum:</p> <ul style="list-style-type: none"> Shelly Peterson, President, ND Long Term Care Association, addressed the board related to advisory opinions adopted in May 2006 and requests that the board reconsider the opinions. She also indicated that the Dakota Nurse Program will be requesting an additional site at Northwood Deaconess, and the ND Long Term Care Association supports the addition of this site to the Dakota Nurse Program. Pamela Tyler RN employed at MCO Living Center and on behalf of the ND Long Term Care Association addressed the board regarding the opinion adopted at the May meeting related to "Role of the Nurse in Pain Management". Sue Flaten RN addressed the board as a representative of National Association of Director of Nursing Administrators (NADONA) of ND and also as a representative of the ND Long Term Care Association committee reviewing the advisory opinions developed by the Board's Nurse Practice Committee. Ms. Flaten discussed concerns with Advisory Opinion Safety to Practice, Role of the Nurse in Pain Management, and Prescription Protocols. Karen Haskins, VP of the ND Health Care Association addressed the board regarding Critical Access Hospitals in ND and hospital nursing programs. She distributed a PowerPoint Presentation by Darlene Bartz that described the Critical Access Hospital. Ms. Haskell discussed staffing levels required in Critical Access Hospitals and their interpretation of staffing requirements of the opinions. John Kapsner, Atty of the Vogel Law Firm and counsel of the ND Long Term Care Association, addressed the board regarding the process that the board uses to arrive at opinions. Mr. Kasper indicated every department or board has an ability to interpret their law up to a point, and is concerned with whether the advisory opinions should be done through the rule-making process. Darlene Bartz PhD, RN, Chief of the Health Resources of the ND Dept of Health, addressed the board with comments on the advisory opinions.

North Dakota Board of Nursing Meeting Minutes – July 20-21, 2006

AGENDA ITEM	ACTION																				
1.3 Open Forum (9:00 a.m.) 7/20/06 (Cont.)	<ul style="list-style-type: none">Representative Bill Devlin of Finley ND, Chairman of the Administrative Rules Committee addressed the board regarding his concern that the board was blatantly attempting to circumvent administrative rule making process with board opinions. Rep Devlin discussed the shaky relationship he and other legislators have had with the Board of Nursing in the past and indicated that the Board should rescind the opinions adopted at the May meeting and use the administrative rules process for the opinions. Rep Devlin also indicated that the Dakota Nurse Program is exactly the type of program that the legislators intended in this state and strongly recommended that the board continue to approve this program. Rep Devlin indicated that there has been discussions of an umbrella board, and the types of actions the board is taking by issuing advisory opinions lends support to the umbrella board. <p>Dietrich indicated that the board would take all testimony under advisement. The board requested that Brian Bergeson, SAAG, formulate a response to those who testified relating to the advisory opinions and the difference between an advisory opinion and an attorney general's opinion.</p> <p>* The full scripts and audiotapes of the presentations are available in the board office.</p>																				
2.1 May 18-19, 2006 Meeting Minutes	<p><i>Discussion:</i> The minutes of the May 18-19, 2006 meeting were reviewed. No corrections were identified.</p> <p><i>Motion:</i> Sund, seconded by Case to: APPROVE THE MINUTES OF THE MAY 18-19, 2006 MEETING AS DISTRIBUTED.</p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes, Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>																				
3.1 Financial Statements	Financial Statements through June 30, 2006 were reviewed. The board reviewed the comparison in actual expenditures to date from last year to this year. The fiscal year ended with adjusted income at 113% of budgeted and adjusted expenses at 103% of budgeted.																				
3.2 Strategic Planning for 2006-2009	The approved strategic plan for 2006-2009 was approved at the last meeting and the final document was distributed.																				
3.3 Expense Authorization for Board Members	<p><i>Discussion:</i> The Finance Committee met via teleconference on July 6, 2006 at 12:00 p.m. to review a draft Policy and Procedure for Expense Authorization for Board Members. The Committee reviewed the document and made recommendations and recommends approval by the board. Bergeson reviewed the policy for legalities, and indicated the policy and procedures meet legal requirements.</p> <p><i>Motion from the Finance Committee to:</i> RECOMMEND THAT THE BOARD APPROVE THE "EXPENSE AUTHORIZATION FOR BOARD MEMBERS" POLICY AND PROCEDURE" AS DISTRIBUTED.</p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes, Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>																				
3.4 Approved 2006-2007 Budget	The approved 2006-2007 budget was distributed.																				
3.5 Personnel Policies – revised	<p><i>Discussion:</i> The Board reviewed proposed revisions to the Personnel Policies.</p> <p><i>Motion:</i> Olson, seconded by Sund to: APPROVE THE "PERSONNEL POLICIES" WITH PROPOSED REVISIONS.</p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes, Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>																				
4.1 Administrative Settlements - Practice	<p><i>Discussion:</i> Three individuals have signed and submitted administrative settlements for practice without a license/registration since the last meeting. Each was reviewed and considered by the Board.</p> <p><i>Motion:</i> Hegle, seconded by Olson to: ACCEPT THE ADMINISTRATIVE SETTLEMENTS FOR PRACTICE WITHOUT A LICENSE/REGISTRATION FOR THE FOLLOWING INDIVIDUALS:</p> <table><thead><tr><th>Name</th><th>Lic/Reg #</th><th>City, State</th><th>Sanction</th><th>Penalty Fee</th></tr></thead><tbody><tr><td>Nadeau, Donna</td><td>101456UAP</td><td>Mandan, ND</td><td>Reprimand</td><td>\$500</td></tr><tr><td>Schildberger, Beatrice</td><td>103631UAP</td><td>Park River, ND</td><td>Reprimand</td><td>\$750</td></tr><tr><td>Surita, Nichole</td><td>LPN Applicant</td><td>Grafton, ND</td><td>Reprimand</td><td>\$400</td></tr></tbody></table> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes, Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>	Name	Lic/Reg #	City, State	Sanction	Penalty Fee	Nadeau, Donna	101456UAP	Mandan, ND	Reprimand	\$500	Schildberger, Beatrice	103631UAP	Park River, ND	Reprimand	\$750	Surita, Nichole	LPN Applicant	Grafton, ND	Reprimand	\$400
Name	Lic/Reg #	City, State	Sanction	Penalty Fee																	
Nadeau, Donna	101456UAP	Mandan, ND	Reprimand	\$500																	
Schildberger, Beatrice	103631UAP	Park River, ND	Reprimand	\$750																	
Surita, Nichole	LPN Applicant	Grafton, ND	Reprimand	\$400																	

**North Dakota Board of Nursing
Meeting Minutes – July 20-21, 2006**

AGENDA ITEM	ACTION								
4.3 Voluntary Surrender	<p><i>Discussion:</i> One individual has signed and submitted a voluntary surrender, seeking the Board's consideration and approval of its terms. The board discussed the facts and terms of the Voluntary Surrender.</p> <p><i>Motion:</i> Olson, seconded by Sund to: APPROVE AND ACCEPT THE TERMS OF THE PROPOSED VOLUNTARY SURRENDER AND ENTER AS A FINAL ORDER OF THE BOARD FOR THE FOLLOWING INDIVIDUAL:</p> <table><tr><th>NAME</th><th>LIC/REG #</th><th>CITY, STATE</th><th>PENALTY FEE</th></tr><tr><td>PARCHMAN, HEATHER</td><td>103429UAP</td><td>MOORHEAD, MN</td><td>\$100</td></tr></table> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes, Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>	NAME	LIC/REG #	CITY, STATE	PENALTY FEE	PARCHMAN, HEATHER	103429UAP	MOORHEAD, MN	\$100
NAME	LIC/REG #	CITY, STATE	PENALTY FEE						
PARCHMAN, HEATHER	103429UAP	MOORHEAD, MN	\$100						
4.41 Stipulation for Settlement – Beth Anderson, L10422	<p><i>Discussion:</i> A Stipulation for Settlement was received from Beth Anderson, LPN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3) (5) (6) and NDAC 54-02-07-01.1 (5) (6) (7) (12).</p> <p><i>Motion:</i> Sund, seconded by Case: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR BETH ANDERSON, LPN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none">• SUSPEND THE LICENSE FOR TWO YEARS;• REQUIRE A PERSONAL APPEARANCE BEFORE THE BOARD UPON SEEKING REINSTATEMENT;• ASSESS A \$1500.00 PENALTY FEE PLUS COSTS AND DISBURSEMENTS, AND• OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes, Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>								
4.42 Stipulation for Settlement – Julie Saatoft, L10859	<p><i>Discussion:</i> A Stipulation for Settlement was received from Julie Saatoft, LPN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (4).</p> <p><i>Motion:</i> Sund, seconded by Schell to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR JULIE SAATOFF, LPN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none">• ISSUE A REPRIMAND;• ASSESS A \$500.00 PENALTY FEE PLUS COSTS AND DISBURSEMENTS, AND• OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes, Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>								
4.43 Stipulation for Settlement – Mary Champeau, R17893	<p><i>Discussion:</i> A Stipulation for Settlement was received from Mary Champeau, RN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3) (5) and NDAC 54-02-07-01.1 (4) (5) (6) (8).</p> <p><i>Motion:</i> Tello-Pool, seconded by Hegle to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR MARY CHAMPEAU, RN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none">• ISSUE A REPRIMAND, AND• ASSESS A \$1200.00 PENALTY FEE PLUS COSTS AND DISBURSEMENTS, AND• OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes, Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>								
4.44 Stipulation for Settlement – Ann Larson, L6321	<p><i>Discussion:</i> A Stipulation for Settlement was received from Ann Larson, LPN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (1).</p> <p><i>Motion:</i> Olson, seconded by Schell to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR ANN LARSON, LPN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none">• SUSPEND THE LICENSE FOR TWO YEARS; HOWEVER, THE SUSPENSION SHALL BE STAYED FOR TWO YEARS, DURING WHICH STAY THE LICENSE SHALL BE ENCUMBERED FOR TWO YEARS UNDER THE TERMS SET OUT IN THE BOARD ORDER;• WITH PARTICIPATION IN THE WORKPLACE IMPAIRMENT PROGRAM DURING THE PERIOD OF ENCUMBRANCE;• REQUIRE A PERSONAL APPEARANCE BEFORE THE BOARD UPON SEEKING REINSTATEMENT;• ASSESS A \$300.00 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND• OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes, Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>								

**North Dakota Board of Nursing
Meeting Minutes – July 20-21, 2006**

AGENDA ITEM	ACTION
4.45 Stipulation for Settlement – Colleen Engelbrektson, R23765	<p><i>Discussion:</i> A Stipulation for Settlement was received from Colleen Engelbrektson, RN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3) (4) (5) and NDAC 54-02-07-01.1 (8) (17).</p> <p><i>Motion:</i> Benson, seconded by Case to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR COLLEEN ENGELBREKTSON, RN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> • ISSUE A REPRIMAND, • ASSESS A \$1800.00 PENALTY FEE PLUS COSTS AND DISBURSEMENTS, AND • OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
4.46 Stipulation for Settlement – Elisabeth Paterson, R8179	<p><i>Discussion:</i> A Stipulation for Settlement was received from Elisabeth Paterson, RN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3) (5) and NDAC 54-02-07-01.1 (5) (6).</p> <p><i>Motion:</i> Olson, seconded by Benson to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR ELISABETH PATERSON, RN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> • ISSUE A REPRIMAND, • ASSESS A \$600.00 PENALTY FEE PLUS COSTS AND DISBURSEMENTS, AND • OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
4.47 Stipulation for Settlement – Claire Henke, R25597	<p><i>Discussion:</i> A Stipulation for Settlement was received from Claire Henke, RN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3) (5) and NDAC 54-02-07-01.1 (5) (6).</p> <p><i>Motion:</i> Case, seconded by Sund to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR CLAIRE HENKE, RN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> • ISSUE A REPRIMAND, • ASSESS A \$600.00 PENALTY FEE PLUS COSTS AND DISBURSEMENTS, AND • OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
4.48 Stipulation for Settlement – Jacqueline Cadotte, Practice as UAP	<p><i>Discussion:</i> A Stipulation for Settlement was received from Jacqueline Cadotte, UAP applicant, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.03 and NDCC 43-12.14(9).</p> <p><i>Motion:</i> Sund, seconded by Traynor to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR JACQUELINE CADOTTE, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> • ISSUE A REPRIMAND, • ASSESS A \$100.00 PENALTY FEE PLUS COSTS AND DISBURSEMENTS, AND • OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
4.49 Stipulation for Settlement – Geralyn Jorgenson, R23087	<p><i>Discussion:</i> Julie Traynor recused herself from this discussion. A Stipulation for Settlement was received from Geralyn Jorgenson, RN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3)(5) and NDAC 54-02-07-01.1 (2)(5)(6)(8).</p> <p><i>Motion:</i> Sund, seconded by Olson to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR GERALYN JORGENSEN, RN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> • SUSPEND THE LICENSE FOR 18 MONTHS; HOWEVER, THE SUSPENSION SHALL BE STAYED FOR 18 MONTHS, DURING WHICH STAY THE LICENSE SHALL BE ENCUMBERED FOR 18 MONTHS UNDER THE TERMS SET OUT IN THE BOARD ORDER, • REQUIRE A PERSONAL APPEARANCE BEFORE THE BOARD UPON SEEKING REINSTATEMENT; • ASSESS A \$1200.00 PENALTY FEE PLUS COSTS AND DISBURSEMENTS, AND • OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes; Traynor, recuse. 8 yes, 0 no, 1 recuse, 0 absent. Motion carried.</p>

**North Dakota Board of Nursing
Meeting Minutes – July 20-21, 2006**

AGENDA ITEM	ACTION
4.61 Default Hearing – Kristie Swanson, L10907 7/20/06 9:15 a.m.	<p><i>Discussion:</i> Brian Bergeson, SAAG, was present for a default hearing for Kristie Swanson, LPN. A complaint was filed against Kristie Swanson for violation of NDCC 43-12.1-14 (3)(5)(6) and NDAC 54-02-07-01.1 (5)(6)(12). Bergeson explained that the respondent failed to respond or appear to answer to the allegations of the complaint. Respondent was notified of the hearing, but was not present for the hearing and was not represented by counsel. The Board was presented with procedural background of the case, including the date of service of complaint, lack of any answer or response by the Respondent. Board staff provided testimony supporting the factual allegations of the complaint. The disciplinary review panel presented to the Board a recommendation of disciplinary sanctions. The board reviewed and discussed the facts and conclusions of law applicable to the case.</p> <p><i>Motion:</i> Olson, seconded by Benson:</p> <ul style="list-style-type: none"> ◆ THAT THE RESPONDENT HAS DEFAULTED, ◆ THE FACTS IN THE CASE AGAINST KRISTIE SWANSON, LPN, HAVE BEEN PROVEN BY A PREPONDERANCE OF THE EVIDENCE, ◆ THAT THE ALLEGATIONS OF THE COMPLAINT DULY REFLECT VIOLATIONS OF NDCC 43-12.1-14 (3)(5)(6) AND NDAC 54-02-07-01.1 (5)(6)(12); AND ◆ THAT THE BOARD ENTER ITS ORDER TO: <ul style="list-style-type: none"> • SUSPEND THE LICENSE OF KRISTIE SWANSON, LPN FOR A PERIOD OF THREE YEARS; • ASSESS A \$2400.00 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; • REQUIRE A PERSONAL APPEARANCE BEFORE THE BOARD WHEN SEEKING REINSTATEMENT; AND • OTHER TERMS AS PROPOSED AT THE HEARING BY THE DISCIPLINARY REVIEW PANEL. <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
4.91 Other – James Hood – NNAAP Applicant	<p><i>Discussion:</i> James Hood submitted a NNAAP application with a positive response to the criminal history questions and chemical dependency question. Hill reviewed has criminal background and probationary status. Mr. Hood is aware that DRP was recommending denial and was present via conference call to discuss his application with the board. Two positive reference letters from the employer were reviewed. Mr. Hood is currently serving time with work release and will be released September 8, 2006 and indicates he has three months of sobriety. The board suggested Mr. Hood keep evidence of his sobriety and record of AA attendance and resubmit an application for testing when his jail time is completed.</p> <p><i>Motion:</i> Sund, seconded by Benson to:</p> <p>DENY JAMES HOOD'S APPLICATION FOR NNAAP TESTING BASED ON NDCC 43-12.1-14 (1).</p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
4.92 Other – Nancy Blackmun, 96062UAP	<p>Nancy Blackman has a UAP registration that she failed to renew prior to the expiration date, and she did continue to practice as a UAP and was find \$100.00 for the practice without a registration. Ms. Blackman was present via conference call to address the board regarding the \$100.00 administrative fee. Ms. Blackman indicates that she did not receive her renewal form due to an address change. She would like the board to consider a refund of the \$100.00 fee. The board discussed the administrative fee with Ms. Blackman, and the purpose of the administrative fee process. Ms. Blackman indicated she understood the position of the board and no further action was required.</p>
5.11 Dakota Nurse Practical Nurse Program (NEC) Survey Report – (7/20/06 @ 1:30 p.m.)	<p><i>Discussion:</i> Four surveyors composed three different teams surveyed the four sites of the Dakota Nurse Practical Nurse Program at Bismarck State College, Williston State College, Lake Region State College, and MSU-Bottineau, and satellite campuses at Minot, Ruby, and Ft Berthold Community College in New Town. Representatives from the Dakota Nurse Program present for this agenda item included Dr. Elizabeth Pross, Director of the Dakota Nurse Program, Doug Darling, VP for Academic Affairs at Lake Region State College, Dr. Wayne Boekes, VP for Academic Affairs from Bismarck State College. Shanta indicated that the program has good community support at all locations, and some of the sites have excellent skill laboratories. Additionally, students are motivated learners and there is administrative support at all sites. Dr. Elizabeth Pross has been hired as the new director of the program. Shanta reported that the survey report noted two issues of non-compliance, and 6 issues of partial compliance. The Nursing Education Committee which was attended by Dr. Pross and administrators from various sites, reviewed the report in full. At the request of the Dakota Nurse Program, the committee agreed to recommend that the board extend the approval through next fall with a survey in the Fall of 2007 rather than Spring of 2007. This will provide for the program faculty and Dr. Pross to have additional time to bring the program into compliance with the rules.</p>

**North Dakota Board of Nursing
Meeting Minutes – July 20-21, 2006**

AGENDA ITEM	ACTION
Dakota Nurse Practical Nurse Program (NEC) Survey Report – (cont.)	<p><i>Motion from Nursing Education Committee:</i></p> <p>NURSING EDUCATION COMMITTEE RECOMMENDS THE BOARD:</p> <ol style="list-style-type: none"> 1. GRANT CONDITIONAL APPROVAL OF DNP PN PROGRAM ACCORDING TO NDAC 54-03.2-07-04. CONDITIONAL APPROVAL THROUGH NOVEMBER 2007; AND 2. REQUIRE A FULL ON-SITE SURVEY IN FALL 2007; AND 3. REQUIRE THAT THE DIRECTOR OF THE DAKOTA NURSE PROGRAM HAVE AUTHORITY AND ACCOUNTABILITY AT ALL SITES OF INSTRUCTION AS REQUIRED BY NDAC 54-03.2-03-01. 4. REQUIRE THAT ALL INDIVIDUALS FUNCTIONING IN FACULTY ROLES INCLUDING THE POSITION OF SITE MANAGER MEET NDAC 54-03.2-04-03 (1). THIS DOES NOT INCLUDE INDIVIDUALS THAT FUNCTION SOLELY TO SUPERVISE CLINICAL EXPERIENCES ACCORDING TO NDAC 54-03.2-04-03 (3). <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes; Traynor, recuse. 8 yes, 0 no, 1 recuse, 0 absent. Motion carried.</p>
AGENDA ITEM	ACTION
5.11 (b) Dakota Nurse Practical Nurse Program Northwood Survey	<p><i>Discussion:</i> Lake Region State College proposes to deliver the Dakota Nurse Practical Nurse Program to Deaconess Medical Center in Northwood. The facility has received a \$90,000 Dakota Medical Foundation grant for offering the program. Lake Region State College will administer the grant. A survey has been performed at Northwood Deaconess. Shanta indicated that Northwood Deaconess is an impressive facility healthcare facility. Many of the survey requirements were considered undetermined as the program will not develop without Board approval. Representatives of Northwood Deaconess Medical Center were present and discussed their plans with the board.</p> <p><i>Motion:</i> Tello-Pool, seconded by Olson to:</p> <p>APPROVE THE ADDITIONAL SITE FOR THE DAKOTA NURSE PRACTICAL NURSE PROGRAM DELIVERY BY LAKE REGION STATE COLLEGE AT NORTHWOOD WITH A PROGRESS REPORT JANUARY 2007 TO INCLUDE:</p> <ul style="list-style-type: none"> • IDENTIFICATION OF ALL FACULTY WITH QUALIFICATIONS • NUMBER OF STUDENTS • GENERAL DESCRIPTION OF PROGRESS OF THE SITE. <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes; Traynor, recuse. 8 yes, 0 no, 1 recuse, 0 absent. Motion carried.</p>
5.11 (c) Dakota Nurse Practical Nurse Program – LRSC request for Langdon site	<p><i>Discussion:</i> Doug Darling addressed the board and requested collaboration from the board staff instead of a regulatory role. The board discussed the consultative role with Mr. Darling. The Board and staff indicated consultation does occur with any program when requested. The former DNP nurse administrator has never requested consultation and the Board staff experienced long delays in requests for information. Mr. Darling indicated that Langdon has requested to be a site from LRSC of the Dakota Nurse Program for August 2007, and he is notifying the board of that possibility.</p>
5.12 Dakota Nurse Program for Registered Nurse licensure (NEC) Survey Report – (7/20/06 @ 1:30 p.m.)	<p><i>Discussion:</i> The Dakota Nurse Program Registered Nurse program survey was performed in conjunction with the practical nurse program. Shanta reported one issue of non-compliance, and five issues of partial compliance. It was noted that the RN program has just graduated their first class in May 2006.</p> <p><i>Motion from Nursing Education Committee:</i></p> <p>THE NURSING EDUCATION COMMITTEE RECOMMENDS TO THE BOARD TO:</p> <ol style="list-style-type: none"> 1. GRANT CONTINUED INITIAL APPROVAL OF DNP AAS PROGRAM THROUGH NOVEMBER 2007; 2. REQUIRE A FULL ON-SITE SURVEY IN FALL 2007. 3. REQUIRE THAT THE DIRECTOR OF THE DAKOTA NURSE PROGRAM HAVE AUTHORITY AND ACCOUNTABILITY AT ALL SITES OF INSTRUCTION AS REQUIRED BY NDAC 54-03.2-03-01. 4. REQUIRE THAT ALL INDIVIDUALS FUNCTIONING IN FACULTY ROLES, INCLUDING THE POSITION OF SITE MANAGER MEET NDAC 54-03.2-04-03 (1, 2). <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes; Traynor, recuse. 8 yes, 0 no, 1 recuse, 0 absent. Motion carried.</p>

**North Dakota Board of Nursing
Meeting Minutes – July 20-21, 2006**

AGENDA ITEM	ACTION
5.13 Dakota Nurse Practical Nurse Program, June 13-16, 2005 Board action	<p><i>Discussion:</i> In 2005, the Board approved initiation of a site of instruction for Ft Berthold Community College and Rugby contingent on the fact that the program must submit evidence that a qualified coordinator was hired for those sites. No reports were received from the program regarding this request for either site.</p> <p><i>Motion:</i> Case, seconded by Benson to: ISSUE A LETTER OF CONCERN TO THE DAKOTA NURSE PROGRAM PN NURSE ADMINISTRATION FOR NON-COMPLIANCE OF THE 2005 BOARD ORDER FOR THE FOLLOWING:</p> <ol style="list-style-type: none"> APPROVE THE DNPN TO INITIATE A SITE OF INSTRUCTION AT FORT BERTHOLD COMMUNITY COLLEGE WITH THE CONTINGENCY THAT THE PROGRAM <u>SUBMIT EVIDENCE</u> THAT A QUALIFIED COORDINATOR IS HIRED FOR THAT SITE. (NO REPORT RECEIVED) APPROVE THE DNPN TO INITIATE A SITE OF INSTRUCTION IN RUGBY WITH THE CONTINGENCY THAT THE PROGRAM SUBMIT EVIDENCE THAT A <u>QUALIFIED COORDINATOR</u> IS HIRED FOR THAT SITE. (BOARD NOT NOTIFIED OF QUALIFIED OR UNQUALIFIED COORDINATOR) <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes; Traynor, recuse. 8 yes, 0 no, 1 recuse, 0 absent. Motion carried.</p>
5.21 University of Mary Appointment of Acting Chair	Glenda Reemts, PhDc, RN, has been appointed Acting Chair for the University of Mary Baccalaureate Degree Nursing Program.
5.22 Medcenter One College of Nursing Programmatic Change (NEC)	<p><i>Discussion:</i> Medcenter One College of Nursing has submitted a proposal for a programmatic change to their curriculum. The change was a reallocation of a credit, based on student evaluations. The Nursing Education Committee reviewed the request.</p> <p><i>Motion from Nursing Education Committee:</i> THE NURSING EDUCATION COMMITTEE RECOMMENDS THAT THE BOARD APPROVE THE PROGRAMMATIC CHANGES TO THE MEDCENTER ONE COLLEGE OF NURSING CURRICULUM.</p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
5.23 Appointment of Director for DNP	The board received notification that Dr. Elizabeth Pross has accepted the position of Director of Nursing for the Dakota Nurse Consortium. Dr. Pross began her employment on July 1, 2006. The Board welcomed Dr. Pross and is looking forward to working with her in the future.
5.24 Appointment of Interim Chair – Minot State University	The board received notification that Mary Smith, RN, MS has been named Interim Chair for the Department of Nursing at Minot State College. The staff will request additional information for the September Board Member regarding Ms. Smith's qualifications.
5.31 NDSCS – Skills & Technology Training Center Medication Assistant II Program	<p><i>Discussion:</i> The ND State College of Science Skills & Technology Training Center in Fargo, ND has submitted a Medication Assistant II course for continued approval. Hill indicated the course meets the board's guidelines for Medication Assistant II courses.</p> <p><i>Motion:</i> Hegle, seconded by Olson: THE ND STATE COLLEGE OF SCIENCE DISTANCE EDUCATION MEDICATION ASSISTANT II PROGRAM MEETS THE REQUIREMENTS FOR MEDICATION ASSISTANT PROGRAM II AS SET BY NDAC CHAPTER 54-07-07 AND THAT THE BOARD GRANT CONTINUED APPROVAL FOR THIS COURSE TO BE OFFERED BY NDSCS DISTANCE EDUCATION, FARGO, ND FROM JULY 2006 THROUGH JULY 2010.</p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
5.32 St. Luke's Home Medication Assistant II Program (Dickinson)	<p><i>Discussion:</i> St Luke's Home in Dickinson, ND has submitted a Medication Assistant II course for first time approval. Hill indicated the course meets the board's guidelines for Medication Assistant II courses.</p> <p><i>Motion:</i> Olson, seconded by Schell to: THE ST LUKE'S HOME MEDICATION FOR UNLICENSED ASSISTIVE PERSONNEL, DICKINSON, ND MEETS THE REQUIREMENTS FOR MEDICATION ASSISTANT PROGRAM II AS SET BY NDAC CHAPTER 54-07-07 AND THAT THE BOARD GRANT APPROVAL FOR THIS COURSE TO BE OFFERED BY ST LUKE'S HOME, DICKINSON, ND, FROM JULY 2006 THROUGH JULY 2010.</p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
5.41 Results of CE Audit 2006	<p><i>Discussion:</i> The CE audit for the past renewal cycle is completed. 116 individuals were audited. A total of 107 fully met the requirements. Nine individuals were sent second notices and two requests for additional information were sent. Four individuals were unable to provide documentation of completed CE prior to December 31, 2005. A table with the results of the audit will be published in the Dakota Nurse Connection.</p> <p><i>Motion:</i> Sund, seconded by Case to: ACCEPT THE CONTINUING EDUCATION AUDIT FOR 2006.</p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>

**North Dakota Board of Nursing
Meeting Minutes – July 20-21, 2006**

AGENDA ITEM	ACTION
5.42 Ratification of approval of workshop etc for contact hours	<p><i>Discussion:</i> The board reviewed the list of courses approved by board staff for contact hours as of July 11, 2006 for ratification.</p> <p><i>Motion:</i> Olson, seconded by Hegle to: RATIFY APPROVAL OF THE WORKSHOPS FOR CONTACT HOURS SUBMITTED TO THE ND BOARD OF NURSING, WHICH INCLUDES COURSES #594 THROUGH #596.</p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
5.43 Denial of program for contact hours	<p><i>Discussion:</i> An application was received for CE for out of country practice to be used as continuing education. Ann Longnecker, faculty at LRSC, had submitted the course for use of LPN practice as continuing education. Shanta questioned whether the board has jurisdiction because it is outside of the U.S. have jurisdiction. The board discussed that this application is a clinical preceptor model and suggests that Ms. Longnecker check with LRSC if this program could be set up as an independent study for academic credit.</p> <p><i>Motion:</i> Sund, seconded by Olson to: THE BOARD DENY THE AMERICAN SAMOA INTRAPARTUM EXPERIENCE PROGRAM FOR CONTACT HOURS SUBMITTED TO THE ND BOARD OF NURSING.</p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes; Traynor, recuse. 8 yes, 0 no, 1 recuse, 0 absent. Motion carried.</p>
5.51 Turtle Mountain CC, Belcourt	<p>Shanta and Kalanek met with representatives of Turtle Mountain Community College. The college is interested in developing an Associate of Applied Science in Practical Nursing plus Associate of Science in Registered Nursing program, similar to the ND State College of Science. The college is also interested in developing easy articulation between UND and NDSU. TMCC initially indicated that they wanted to partner with Dakota Nurse Program, but instead decided to establish their own program.</p>
5.52 Nurse Faculty Intern Pilot Study – Protection of Human Subjects Review	<p><i>Discussion:</i> Staff conducted a "Review for Protection of Human Subjects" relating to the Nurse Faculty Intern Pilot Study. The review concluded the risk is minimal, and the report has been reviewed by the SAAG for legality. It was noted that participants would be subject to the open records law, and this information will be communicated with all participants.</p> <p><i>Motion:</i> Sund, seconded by Tello-Pool to: ACCEPT THE NURSE FACULTY INTERN PILOT STUDY REVIEW FOR PROTECTION OF HUMAN SUBJECTS.</p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
5.53 Nursing Education Loan Applicants	<p><i>Discussion:</i> The Nursing Education Committee reviewed options for awarding nursing education loans. The total amount available for awards was \$65,924. The committee chose an option to award approximately 67% of the amount of the award available for each applicant.</p> <p><i>Motion from Nursing Education Committee:</i> RECOMMEND ACCORDING TO NDAC 54-04.1 NURSING EDUCATION LOANS THE APPROVAL OF ALL INDIVIDUALS AS LISTED BY DEGREE TYPE FOR THE NURSING EDUCATION LOAN, INCLUDING \$500 FOR REFRESHER COURSE STUDENTS AND \$5000 FOR THE NURSE FACULTY INTERN (SEE ATTACHED DOCUMENT)</p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p> <p><i>Discussion:</i> In order to facilitate the Nurse Faculty Intern program, \$5000 has been designated of nursing education loan funds for the Pilot Project. It is requested that the board suspend it's policy for education loan and only require only the NEL application.</p> <p><i>Motion from Nursing Education Committee:</i> RECOMMEND THE FOLLOWING: THAT THE BOARD SUSPEND IT POLICY FOR APPLICATIONS FOR THE NURSING EDUCATION LOAN FOR NURSE FACULTY INTERN PILOT PROJECT AND REQUIRE ONLY NEL APPLICATION.</p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
6.1 Member Board Examination Review	<p>The board reviewed a response from NCSBN on comments of the NCLEX Item Review performed by Melland. The Board thanked Dr. Melland for completing this review.</p>
7.11 Joint Statement on Delegation – ANA & NCSBN	<p>The board reviewed a draft copy of a Joint Statement on Delegation that was developed by the American Nurses Association and National Council of State Board of Nursing. The final document will be available in the near future.</p>
7.13 Clarification on Ordering Restraint and Seclusion	<p>In May and June, requests for clarification on Standards of Practice for Registered Nurses in ordering restraint and seclusion, and assessing physical and psychological wellbeing following an emergency safety intervention from Luther Hall Residential Treatment Center and from the ND Dept of Health. Responses from Kalanek and from Brian Bergeson, SAAG were reviewed.</p>
7.14 Practitioner Remediation and Enhancement Partnership Program	<p>The Board reviewed an invitation from Citizen Advocacy Center to participate in the Practitioner Remediation and Enhancement Partnership program. The Board declined the invitation due to lack of financial resources necessary for the FTE's needed for implementation of the program.</p>

North Dakota Board of Nursing Meeting Minutes – July 20-21, 2006

AGENDA ITEM	ACTION
7.21 Nursing Needs Study Presentation (6/21/06 @ 9:00 a.m.)	Dr. Patricia Moulton presented the latest data on the Nursing Need Study. See attached.
7.31 Prescriptive Authority Applications	<p><i>Discussion:</i> Seven individuals have submitted an application for prescriptive authority since the last meeting.</p> <p><i>Motion:</i> Sund, seconded by Olson to: RATIFY PRESCRIPTIVE AUTHORITY FOR THE FOLLOWING: Lori Leier, FNP, Bismarck Phyllis Abrahamson, GNP, Rolla, ND Marcia Kempton, FNP, Minot, ND June Lee, FNP, Fargo, ND Heather Leier, FNP, Bismarck, ND Carlee Leininger, FNP, Fargo, ND Seth Dorman, FNP, Grand Forks, ND</p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
7.33 Attendance at American Academy of Nurse Practitioners Meeting (6/21/06 @ 8:30 a.m.)	<p><i>Discussion:</i> Patricia Dardis had been approved at May's meeting to attend the American Academy of Nurse Practitioners meeting but was unable to attend. The executive director and Board president then asked Cheryl Rising to attend.</p> <p><i>Motion:</i> Olson, seconded by Schell to: RATIFY CHERYL RISING RN, FAMILY NURSE PRACTITIONER TO ATTEND THE AANP MEETING AS A REPRESENTATIVE OF THE ND BOARD OF NURSING.</p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
7.34 APN Work Group – draft 5/30/06	The board discussed the status of the APRN vision paper from NCSBN. It should come out for a second review in 12 to 18 months. NCSBN is currently working with ANA and other nursing organizations to gain further input on the paper.
7.35 Legitimate Prescription in ND	An FYI letter from Howard Anderson, Executive Director of the ND Board of Pharmacy, stressing that those with prescriptive authority know their patient prior to issuing a prescription.
7.51 Legislative Bills Affecting State Agencies	Board members said they have not had any official contact or meetings with any legislators. Joann Sund commented that she sent a thank you to Judy Lee for supporting her reappointment to the board.
7.53 Proposed rules for self-directed care	<p><i>Discussion:</i> Brian Bergeson reviewed the reason for the potential rules related to consumer directed care. Two levels of care are addressed in the rules, one directed by the consumer and one through nurse delegation. Karin Mongeon of the ND Dept of Human Services indicated that the programs are not fully designed. She indicated the rules would be a temporary fix for the situation until it is determined what changes would need to be made to facilitate this process.</p> <p><i>Motion:</i> Sund, seconded by Tello-Pool to: INITIALLY ADOPT FOR PUBLIC HEARING THE PROPOSED ADDITIONS TO NDAC SECTION 54-07-01-04 MEDICAID RECIPIENT DIRECTED CARE PROVIDERS AND NDAC SECTION 54-05-04-05 TRAINING OF MEDICAID RECIPIENT DIRECTED CARE PROVIDERS. • EXPLORE WITH LEGAL COUNSEL EMERGENCY ADOPTION OF THE PROPOSED RULES BASED ON NDCC 28-32-03.</p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
7.54 CDC – Susan Reinhard, Rutgers Center for Health Policy	Dr. Reinhardt has been invited to present on Consumer Directed Care in the Spring of 2007 for the Board and staff. The ND Department of Human Services personnel will also be invited to attend.
7.71 Highlights of Staff work 2005-06	Renee Olson sent out a thank you to the board staff for their excellent work. All board members agreed.
12.11 Election of Officers	<p>Olson nominated Sund for president. No other nominations were submitted. Olson then moved to cease nominations for this office. Shell nominated Benson for Vice President. No other nominations were submitted. Hegle moved to cease nominations for this office. Tello-Pool nominated Case for Treasurer. Case withdrew due to the fact she had just served for 2 years. Hegle nominated Schell for Treasurer. Schell declined the nomination. Schell nominated Tello-Pool for Treasurer. It was moved to cease nominations for this office. Current President Dietrich collected the ballots.</p> <p>Dietrich announced that by unanimous ballots from the board members the following members now hold the following offices: Joann Sund, President Buzz Benson, Vice President Mary Tello-Pool, Treasurer Sund then thanked Dietrich for her leadership as president the past two years.</p>

North Dakota Board of Nursing Meeting Minutes – July 20-21, 2006

AGENDA ITEM	ACTION
12.12 Orientation for Newly Appointed Bd Members (9:25 a.m. 7/20/07 – Bergeson)	Brian Bergeson, SAAG, was present for this agenda item to review the disciplinary process and the role of the Disciplinary Review Panel (DRP). The board discussed the process of recusal from discussion and voting on topics that may be a conflict of interest or disciplinary cases that they have prior knowledge of. The board's current strategic plan, and an updated orientation manual for Board members was distributed. The board reviewed the Organization Chart, and the Governance Philosophy that was adopted by the board in 2002. The role of the Board President and Board Executive Director was discussed, and a document developed by NCSBN was referenced. The board also discussed open meeting requirements.
12.13 Appointment to Board Committees	Following are the new committee appointments for 2006-2007 fiscal year: Executive Committee: Joann Sund, President; Buzz Benson, Vice President; Mary Tello-Pool, Treasurer Prescriptive Authority: Buzz Benson Workplace Impairment Committee: Roxane Case, Renee Olson, Metta Schell Nursing Education Committee: Julie Traynor, Claudia Dietrich, Mary Tello-Pool Finance Committee: Mary Tello-Pool, Donna Hegle, Roxane Case Nursing Practice Committee: Metta Schell, Buzz Benson, Joann Sund
12.14 2006-2007 Meeting Dates – revised	The meeting dates for September that were submitted at May's meeting were incorrect. The correct dates are September 20, 21, and 22. <i>Motion:</i> Olson, seconded by Sund THAT THE BOARD APPROVED THE FOLLOWING 2006-2007 BOARD MEETING DATES: SEPTEMBER 20, BOARD RETREAT SEPTEMBER 21 & 22 NOVEMBER 16 & 17 JANUARY 18 & 19 MARCH 15 & 16 MAY 17 & 18 JULY 19 & 20, 2007 ANNUAL MEETING <i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.
12.15 Verification of Practice	A form verifying employment for board members must be completed annually to comply with the legislative mandate for a majority of the members of the board to be engaged in practice. Although there is only one educator on the board, and has never been more than two, the perception continues to exist that the board is comprised of mostly educators. Kalanek discussed the methods of clarification used in the past. Members suggested an article or board member bio's in the Dakota Nurse Connection.
12.16 Conflict of Interest Form	Every board member and director must complete this form annually to identify any organizations they belong to that may create a conflict of interest.
12.17 Designees for Attendance at ND Association meetings	A sign up sheet was sent around to board members to sign up as attendees at ND Association meetings.

CONSENT AGENDA:

8.1 NCSBN
8.11 President's Report
8.12 Policy Report
8.2 Office Management
8.3 Nursing Practice
8.31 Summary of practice calls
8.32 Magnet Pinning Ceremony
8.33 Inactive Nurses, JONA April 2006
8.4 Workplace Impairment Program Report
8.41 Statistics
8.5 Unlicensed Assistive Person/Medication Assistant
8.51 Testing Summary Report
8.52 NNAAP Testing
8.53 Testing Summary FY Report – 2005-2006
8.6 Licensure
8.61 Licensed Nurse

**North Dakota Board of Nursing
Meeting Minutes – July 20-21, 2006**

8.62	Unlicensed Assistive Person
8.63	NCLEX-RN
8.64	NCLEX-PN
8.7	Discipline
8.71	Disciplinary Statistics/Case Activity Report
8.8	Legal Counsel
8.81	Open Records Request
8.9	Education
8.91	MN State Community & Technical College Notification of 70 out of state student in ND
8.92	University of SD notification of 1 out of state student in ND facilities
8.93	MN State Community & Technical College Notification of new Moorhead coordinator
8.94	NLN – New CEO Beverly Malone
8.95	Mount Marty College notification of 1 additional CRNA student in ND facility
8.96	Texas Wesleyan University Graduate Program for CRNA – 4 student in ND facilities

BOARD COMMITTEES:

9.1	Workplace Impairment Program Committee
9.2	Nursing Education Committee - July 19, 2006
9.3	Finance Committee - July 6, 2006
9.4	Executive Committee
9.5	Prescriptive Authority Committee
9.6	Nursing Practice Committee

UPCOMING MEETINGS & REPORT OF MEETINGS ATTENDED:

10.1	NCSBN Annual Meetings – August 1-4, 2006 - Discussion: Karla Bitz and Buzz Benson will be delegates.
10.2	NCSBN Monthly Meetings by teleconference calls and onsite:
10.21	National and State Policy
10.22	Education Consultants
10.23	Discipline Networking
10.24	EO Network
10.25	NLCA Meeting
10.26	Board of Directors Meeting – July 11-14
10.27	Item Review Subcommittee
10.28	Mid-Year Meeting, April 2-4, 2007 – New Orleans
10.29	Commitment to Ongoing Regulatory Excellence – April 20-21, 2006
10.30	NCSBN Practice Breakdown Research Advisory Panel - April 5-6, 2006, July 6-7, 2006
10.31	NCSBN Executive Officers Seminar, June 28-29, 2006
10.32	Annual Institute of Regulatory Excellence, January 7-10, 2007
10.33	Bylaws Committee – April 27, 2006, June 14, 2006 – Bitz
10.34	IT Summit, Portland, OR
10.35	IRE Teleconference
10.36	Board Investigator & Attorney Workshop, May 21-24, 2006 - Hill
10.37	NLC Discipline & Legal Counsel Summit – July 10, 2006 – Kalanek, Bitz, Hill
10.38	Regulation of Assistive Personnel – July 7
10.39	NCLEX Invitational – September 11
10.40	Education Consultant Focus Group – May 9 Shanta
10.3	ND Nurse Leadership Council – July 12, 2006; Discussion: Dietrich mentioned the council members are focusing as a council to arrive at a unified voice on a variety of issues to present a unified front. Dietrich commended Sund for her excellent work.
10.4	ND Organization of Nurse Executives – May 30, 2006

**North Dakota Board of Nursing
Meeting Minutes – July 20-21, 2006**

10.5 ND Nurses Association – October 26-27, 2006 Ramada Plaza Suites, Fargo, ND
10.6 ND Rural & Public Health Conference – March 22-22, 2007 – Seven Seas, Mandan
10.7 ND LTCA Conference, September 20-22, 2006 Ramkota, Bismarck
10.8 ND Health Care Association Annual Meeting, September 6-8, 2006 – Fargo
10.9 Medication Administration in Jails
10.10 Interim Budget Committee on Government Services
10.11 Nurse Delegation in Policy & Practice Invitation Forum in Oregon – May 31 – June 2
10.12 North Dakota Domestic and Sexual Violence State Prevention Team – Kalanek
10.13 Consumer Directed Care – Kalanek, Hill, Bergeson
10.14 Use of non-RN Caregivers in the ER – August – Kalanek, Hill, Benson, Pool
10.15 Prescription Drug Monitoring Program – May 23, 2006, June 8, 2006 – Bitz
10.16 Nurse Aide Standard Setting Meeting – June 13-16, 2006 – Hill

Staff Presentations:

- 11.1 Emerging Issues – Altru Health, Grand Forks, June 8, 2006- Kalanek
- 11.2 NLC Discipline & Legal Counsel Summit, Chicago, July 10, 2006 - Kalanek
- 11.3 Regulatory Day – Fargo, October 4, 2006 – Staff

The meeting recessed for lunch from 11:55 a.m. to 12:30 p.m. on July 20th, 2006.

The meeting recessed for the day at 4:10 p.m. and reconvened at 8:30 a.m. on Friday July 21st, 2006.

The meeting adjourned at 11:30 a.m. on July 21, 2006.

Constance B. Kalanek, RN, PhD
Executive Director
Draft 7/26/06

NURSING EDUCATION LOAN APPLICANTS

VOCATIONAL CERTIFICATE - LPN
FISCAL YEAR 2006-2007

LAST NAME	FIRST NAME	NURSING PROGRAM	AWARD
WALLACE	MARY JO	LAKE REGION STATE COLLEGE	\$675.00
*****GRAND TOTAL			\$675.00

NURSING EDUCATION LOAN APPLICANTS

ASSOCIATES DEGREE -LPN
FISCAL YEAR 2006-2007

LAST NAME	FIRST NAME	NURSING PROGRAM	AWARD
COPPIN	SHIRLEY	NDSCS	\$ 370.00
RYGG	JULIE	NDSCS	\$1,340.00
SHIPLEY	TRUDY	NDSCS	\$1,340.00
WALTON	HEATHER	NDSCS	\$1,340.00
*****GRAND TOTAL			\$4,390.00

NURSING EDUCATION LOAN APPLICANTS

ASSOCIATES DEGREE -RN
FISCAL YEAR 2006-2007

LAST NAME	FIRST NAME	NURSING PROGRAM	AWARD
BYARS	AMY	NDSCS	\$1,340.00
SPIESZ	SARAH	NDSCS	\$1,340.00
*****GRAND TOTAL			\$2,680.00

NURSING EDUCATION LOAN APPLICANTS

BACHELORS IN NURSING

FISCAL YEAR

2006-2007

LAST NAME	FIRST NAME	NURSING PROGRAM	AWARD
BOSCH	JESSICA	MEDCENTER ONE	\$1,170.00
BOWLES	AMY	NDSU	\$1,675.00
BRODERICK	MEGAN	JAMESTOWN COLLEGE	\$1,170.00
CLEMENTICH	JESSICA	UNIVERSITY OF MARY	\$1,170.00
COOK	TANYA	MEDCENTER ONE	\$ 840.00
COOMBS	MARY BETH	UNIVERSITY OF MARY	\$ 840.00
FOLDEN	DENA	DSU	\$1,675.00
HANNA	HAYLEE	MSU	\$ 840.00
HILL	VICTORIA	MEDCENTER ONE	\$ 840.00
HOLUB	TERESA	NDSU	\$1,675.00
HOLWEGER	JUSTIN	UND	\$ 840.00
KOVAL	KRISTINA	MEDCENTER ONE	\$1,170.00
KRAUSE	BRIDGET	CONCORDIA COLLEGE	\$ 840.00
KRUEGER	KRISTI	NDSU	\$ 670.00
KVISLEN	ASHLEY	UND	\$ 0.00
LAMBERT	LEONA	DSU	\$ 0.00
MILLER	CAMMIE	UND	\$ 0.00
MISCHKE	DARRICK	CONCORDIA COLLEGE	\$1,675.00

NURSING EDUCATION LOAN APPLICANTS

BACHELORS IN NURSING (CONTINUED)

FISCAL YEAR 2006-2007

LAST NAME	FIRST NAME	NURSING PROGRAM	AWARD
MOSER	RACHEL	UNIVERSITY OF MARY	\$ 840.00
NIHILL	AMY	JAMESTOWN COLLEGE	\$1,675.00
OPLAND	AMY	UNIVERSITY OF MARY	\$ 840.00
SENGER	ASHLEE	UND	\$ 840.00
SMAALADEN	JESSICA	UND	\$1,675.00
VAN VLAENDEREN	GRETCHEN	NDSU	\$ 840.00
VESEY	DEBORAH	MSU	\$ 670.00
WOLFF	LORI	UNIVERSITY OF MARY	\$1,170.00
ZAFKE	ANGELA	UND	\$ 840.00
*****GRAND TOTAL			\$26,480.00

NURSING EDUCATION LOAN APPLICANTS

MASTERS IN NURSING 2006-2007

FISCAL YEAR

LAST NAME	FIRST NAME	NURSING PROGRAM	AWARD
BUETTNER	KEVIN	UND	\$2,020.00
DAUKSAVAGE	RACHEL	UND	\$1,005.00
FLECK	MELISSA	MOUNT MARTY COLLEGE	\$ 540.00
MERCK	COURTNEY	UND	\$1,005.00
MOORE	NANCY	TRI-COLLEGE UNIVERSITY	\$1,075.00
MOSTAD	MELISSA	NDSU	\$1,005.00
RICK	BRENDA	SDSU	\$ 740.00
RIVINIUS	CAREY	U OF MARY FNP PROGRAM	\$1,005.00
SCHMIDT	CLORIS	UND	\$1,005.00
SPERLE	RONI	UND FNP PROGRAM	\$2,020.00
ZWINGER	SHARON	U OF MARY	\$2,020.00
*****GRAND TOTAL			\$13,440.00

NURSING EDUCATION LOAN APPLICANTS

	FISCAL YEAR	DOCTORAL DEGREE 2006-2007	
LAST NAME	FIRST NAME	NURSING PROGRAM	AWARD
BARNACLE	MYKELL	NDSU	\$1,010.00
BRODELL	ELIZABETH	UND	\$1,010.00
DUNNIGAN	JOCELYN	UND	\$1,010.00
HEID	ANNE	UND	\$2,010.00
MEDALEN	NICOLE	UND	\$1,010.00
MESSMER	SHERRY	UND	\$1,010.00
MOHLER	MARIE	UND	\$1,010.00
SHANTA	LINDA	TOURO UNIVERSITY	\$1,010.00
TOWNSEND	DEBORAH	UND	\$2,345.00
VARI	PATTY	UND	\$1,340.00
*****GRAND TOTAL			\$12,765.00